

2026-2027

**RESIDENCE
HALL
HANDBOOK**



**RESIDENCE LIFE &
STUDENT HOUSING**



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RESIDENCE HALL HANDBOOK

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This publication is prepared to acquaint you with the general information, community standards, and services available to you as a resident. If you have questions, please contact your Resident Advisor or a professional staff member.

EQUAL OPPORTUNITY POLICY

The University of New Mexico is Equal Opportunity Institution. To comply with the Americans with Disabilities Act (ADA) and the Rehabilitation Act of 1973, UNM provides this publication in alternative formats. If you have special needs and require an auxiliary aid or service, please contact the Accessibility Resource Center (ARC). If you believe you have been discriminated against on the basis of your race, religion, color, national origin, physical or mental disability, age, sex, sexual preference, ancestry, or medical condition, please contact the Office of Compliance, Ethics and Equal Opportunity (CEEEO). Contact information for ARC and CEEEO at the end of this document.

CHANGES TO RLSH POLICIES AND PROCEDURES

Changes or additions to the Residence Hall Handbook, Room Condition Reports, Community Standards, and Housing Contract may be made as deemed necessary by Residence Life and Student Housing. Any such changes will be publicized prior to implementation and will be posted on the website: **housing.unm.edu**.

MESSAGE FROM THE DIRECTOR

“Dear Resident Lobos:

On behalf of The University of New Mexico and Residence Life & Student Housing, I warmly welcome you to what we hope will become your home while on campus. We know that living with us on campus can be a great experience that supports our residents’ academic pursuits as an extension of the University’s academic mission.

This academic year, we are excited to continue to redefine and engage in the pieces that make living on campus a special experience. As we all come together in this space, we ask that you be conscientious and mindful of your neighbors; we are all learning what it means to live, work, and be in community with each other.

By choosing to live in the residence halls, you have become a part of something bigger. We value having a positive sense of community, and I must emphasize that living in our halls comes with responsibilities that allow everybody in the community to thrive. Please consider this responsibility carefully and let it guide your daily behavior.

We have a dedicated staff of students and full-time employees to help the University deliver this experience through our mission statement and values listed in this handbook. On behalf of the entire housing staff, I wish all our residents all the best in their academic and personal development.”

Megan Chibanga, Executive Director



A handwritten signature in blue ink, reading "Megan Chibanga". The signature is fluid and cursive, written over a horizontal line.

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MISSION & VALUES

OUR MISSION

To foster inclusive, community-based living environments consciously designed for our residents' personal growth and academic success in well-maintained facilities.

OUR VALUES

Quality

Through continuous evaluation and student feedback, UNM Residence Life and Student Housing seeks to meet a high standard of excellence within our facilities, services, and processes.

Caring

UNM Residence Life and Student Housing strives to create an environment of success for every individual resident. All our student and full-time staff are highly trained and compassionate individuals who help residents connect to campus resources, personalize their housing experience, and achieve personal and academic goals.

Learning

The UNM residence halls are an extension of the collegiate academic environment. We believe that by living on campus, residents have the opportunity to learn and grow beyond the classroom. The programs, activities, and initiatives within our residence halls aim to develop residents into well-rounded individuals.

Community

UNM Residence Life and Student Housing embraces the idea that communities are comprised of diverse individuals from all walks of life. We nurture healthy, thriving communities that help residents feel connected to each other, as well as the institution. Residents are encouraged to participate as active and engaged citizens within their living areas.

RESIDENCE LIFE & STUDENT HOUSING STAFF

RESIDENT ADVISOR (RA)

Your RA will help you have a great experience living on campus. RAs are student staff carefully selected, well-trained, and assigned to every living area. They develop a positive community, plan events and activities, and are available as a resource. In addition, they help with residence hall administrative work, follow up on community standards and policies, and help with residence hall emergencies.

Get to know your RA and be sure to ask any questions you have about living on campus! There is also an RA On-Call for each community from 7 p.m. to 8 a.m. on weekdays and 24 hours on the weekend and holidays. The phone number for the RA On-Call will be posted in your community and can be found at the end of this handbook.

The RA staff is the first point of contact for residents for any part of living on campus. Our RAs receive extensive training and if they don't have the answer to your question, they will be able to connect with someone who does.

STUDENT SAFETY STAFF

These student staff members help support safety in the residence halls by patrolling campus housing facilities and surrounding areas. They conduct regular rounds in and around the residence halls, offer a buddy walk service for students who want added safety when walking on campus, check that building entrances are secure, and report any suspicious activity or non-residents to the University Police Department. Staff members are easily identifiable wearing labeled attire and Safety Staff ID badges, and they play an important role in maintaining a safe and secure living environment for all residents.

HOURLY STUDENT STAFF

The hourly student staff is comprised of the Desk Staff, Ambassadors, Community Development Assistants (CDA), and Mail Room Attendants. Desk Staff are student staff members who operate the front desks of the SRC and Lobo Rainforest. They are responsible for customer

service, including checking out building equipment (e.g. vacuum cleaners). Ambassadors are responsible for customer service through housing tours and assisting with marketing initiatives. CDAs operate and maintain The Cellar game room during open hours and are responsible for putting on large scale events. Mail Room Attendants work in the central mail room and assist students by assigning mailboxes and distributing packages. At Lobo Rainforest, the Desk Attendants also provide mailroom functions.

RLSH has many hourly position openings throughout the year; check for postings by searching for student positions at **UNMjobs.unm.edu**.

RESIDENT EDUCATION PROFESSIONAL STAFF

The Resident Education Professional Staff team is comprised of Hall and Area Coordinators and works with the Residence Life Manager and the Associate Director for Residence Life. The Resident Education Professional Staff are full-time, live-in professionals dedicated to creating welcoming and inclusive communities within the residence halls. Collectively, the Hall and Area Coordinators are called Building Coordinators. When you see or hear that reference, please note that you should find the Hall or Area Coordinator for your community.

Hall Coordinator (HC)

Hall Coordinators are professional staff members who have earned at least a bachelor's degree. HCs are the second point of contact for residents after the RA staff. Hall Coordinators are responsible for developing an educational environment within their building, working with residents on issues and concerns, serving as conduct hearing officers for residence hall students, and promoting the ongoing academic success of residents.

Area Coordinator (AC)

Area Coordinators are professional staff members who have at least two years of full-time experience working in residence halls. Our Area Coordinators are responsible for a larger community and supervise the Hall Coordinators in their area. If you need anything and your Hall Coordinator is unavailable, reaching out to the Area Coordinator for your community is the next best step.

Residence Life Manager

This position provides leadership for UNM Housing's Resident Education program, overseeing residential life staff, student development initiatives, and conduct processes across the residence halls. It supports the planning and implementation of programs that promote student engagement, learning, and community development.

The role also collaborates with campus partners on compliance and student support.

FACILITIES STAFF

Our Facilities unit is made up of locksmith, custodial, and maintenance staff who work together to support the upkeep and overall well-being of the residence halls.

Custodial Staff

Custodians are assigned to each building and are responsible for cleaning common areas, including laundry rooms, lounges, hallways, bathrooms, and study rooms. They are not responsible for cleaning your room. Each custodian wears a uniform that identifies them as an employee.

Maintenance Staff

Our maintenance staff is comprised of painters, locksmith, and facilities services technicians who work in all buildings as required. Staff members wear uniforms with the UNM logo and their name that identifies them as an employee.

RESIDENCE LIFE & STUDENT HOUSING ADMINISTRATION

Led by the Executive Director of Residence Life and Student Housing, the administrative team is responsible for the overall operation and implementation of the mission and values to support a high-quality residential experience. The RLSH administrative team is made up of the Executive Director, Associate Director of Residence Life, and Associate Director for Business Management and Facilities.

COMMUNITY ORGANIZATIONS

COMMUNITY ASSOCIATION (CA)

The Community Association is a representational board of residents within each of our Main Campus residence hall communities: Alvarado Hall, Coronado Hall, Laguna/DeVargas Hall, Hokona Hall, Santa Clara Hall, SRC Apartments, and Redondo Village Apartments. As a resident, you are automatically considered a member of the CA for your hall. Residents are encouraged to be engaged in their CA so the board is truly representative of the members of the community. Additionally, residents are encouraged to take advantage of the leadership opportunities available by joining their CA executive board. Contact your RA or HC for information about the location of your CA meetings, which will occur on Tuesdays at 8:30 p.m.

RESIDENCE HALL ASSOCIATION (RHA)

RHA is the student-led governing association for students living on Main Campus at UNM. All residents who live on campus are members of the RHA and are encouraged to be actively involved in the RHA. This association serves as a voice for residents to communicate with the administration and provides a forum for feedback. It offers an opportunity to develop leadership skills and experience. RHA also hosts a variety of activities for on-campus residents to participate throughout the year.

NATIONAL RESIDENCE HALL HONORARY (NRHH)

The National Residence Hall Honorary is a student leadership organization that works to recognize people for their contributions to our communities, as well as provide opportunities for students to gain leadership and service experience.

SERVICES AND AMENITIES

STREAMING SERVICE

XFINITY On Campus™ is an IPTV streaming service offered by Comcast for UNM residents as their on-campus TV service solution. Residents can stream live TV and thousands of XFINITY On Demand™ shows and movies directly to their laptops, desktops, and mobile devices, including Apple, Android, and Kindle, all while connected to their campus network. XFINITY On Campus™ is designed exclusively for residents and is included as part of the resident's housing fees. For more information, go to <https://xfinityoncampus.com>

AREA/SRC DESKS

Each residential area is supported by a designated Area or SRC Desk. These desks assist with lockouts, equipment check-out, general questions, and serve as a point of contact for residents in need of support.

•Hokona Area Desk

Located in the Hokona Hall lobby

Serves: **Hokona, Santa Clara, Laguna, and DeVargas**

•Coronado Area Desk

Located in the Coronado Hall lobby

Serves: **RVA, Alvarado, and Coronado**

•SRC Commons Desk

Located in the SRC Commons

Serves: **SRC Apartments (also functions as a 24 hour help desk for all communities)**

•Lobo Rainforest Desk

Located in the Lobo Rainforest lobby

Serves: **Lobo Rainforest residents**

WIRELESS INTERNET (WI-FI)

All residence hall rooms and public areas, such as La Posada, have free high-speed wireless connectivity. There are possible financial and disciplinary consequences for residents violating copyright laws or any other intentional misuse of the University network.

KITCHENS

SRC Apartments, Redondo Village Apartments, and Lobo Rainforest have full kitchens in each apartment. Alvarado Hall, Coronado Hall, Laguna DeVargas, Hokona Hall, and Santa Clara Hall have kitchenettes located in community areas. Residents are expected to keep their kitchens clean and in proper working order.

LAUNDRY

Washers and dryers are available in each residential building or complex and are free for residents, as the cost is included in your housing charges. Residents must provide their own high-efficiency liquid detergent. Laundry facilities are for community residents only.

Proper use of equipment is essential. Overloading machines is the most common cause of malfunctions and damage. Misuse—such as overloading, drying prohibited items, or failing to clean lint filters—can also create a fire hazard. Please follow all the guidelines posted. Damage resulting from misuse or negligence may result in charges to the responsible individual(s).

Laundry Room Guidelines

- **Use appropriate load sizes:** Overloading can damage clothing and machines.
- **Dry responsibly:** Check clothing labels and clean lint filters before and after use.
- **Be timely:** Remove laundry promptly once cycles are complete.
- **Unclaimed items:** Items left for more than 3 days will be bagged, tagged, and donated.
- **Respect others:** Do not handle another resident's laundry.

MAIL

Main Campus

Residents have access to a mailbox on campus; letter mail is generally posted daily by 4 p.m., and package receipt notices are sent throughout the day as they are processed.

Packages will be placed in mailboxes (if size allows); otherwise, residents will receive instructions on where and how to retrieve their package. Packages which are not collected within 30 days are returned to the sender or otherwise donated as abandoned property.

The mailroom for main campus residents is in the SRC Commons. Residents must sign up for a mailbox at this location and are responsible for the assigned mailbox key.

The mailroom for Lobo Rainforest residents is in the main lobby behind the desk; residents are provided the key to the mailbox for their specific apartment at the time of check-in.

MAINTENANCE AND CUSTODIAL WORK ORDERS

As a resident, you can place a work order to address facility issues that arise throughout the year. You can place a work order online at housing.unm.edu 24 hours a day.

To address work orders as timely as possible, our staff will enter your room regardless of your presence to remedy the situation as soon as possible. Scan the QR code below to file a work order.



For any emergencies outside of regular business hours, you should contact an RA or the SRC Help Desk at 505-277-2606.

PARKING

UNM Parking and Transportation Services (PATS) manages residence hall parking. All students wishing to park in the lots near the residence halls on main campus or at Lobo Rainforest must purchase a parking permit through PATS. Students who vacate the residence halls before the conclusion of the academic session are required to turn in their parking permits. Submitting fraudulent information or failing to turn in parking permits may result in a fine.

PERSONAL PROPERTY INSURANCE

You are highly encouraged to carry personal property insurance to protect yourself and your belongings in the case of theft, fire, flooding, etc. The University is not responsible for any loss of, or damage to, the personal property of the student from any cause, nor will the University assume responsibility while the student is a resident.

RECYCLING

UNM is committed to providing convenient recycling options in all residence halls. Each room or apartment includes a blue recycling bin for student use. To recycle, bring your items to the central sorting station in your hall or on the exterior of your building, where you'll separate materials into bins for cardboard, bottles and cans, and paper.

Be sure all items are clean and free of food or liquids and remove any packaging from cardboard before flattening it. Remember: always bag your trash and never bag your recycling! Proper sorting helps keep recyclable materials out of the landfill.

USE OF FACILITIES BY OUTSIDE GROUPS

RLSH must authorize the use of residence hall facilities by any outside groups or student organizations. Persons violating this policy will be asked to leave and forfeit reservation privileges.

VENDING

Throughout the residence halls there are a variety of vending machines with a wide assortment of products. Refund information is listed on each machine. Misuse or vandalism of the machines can result in a hall-wide damage charge.

COMMUNITY AREAS

The Cellar @ Hokona

MAIN CAMPUS

The basement of Hokona Hall houses The Cellar, a student recreation space open to all residents. The Cellar features a game room with billiards, foosball, ping pong tables, a dance floor, and a variety of board games. It serves as both a casual hangout space and a venue for structured residence hall programs. The Cellar is open daily. Hours will be determined during the academic year.

SRC Commons

MAIN CAMPUS

The SRC Commons is a multi-purpose gathering space that all residents can utilize. Located within the commons are resident mailboxes, the 24-hour Help Desk, a small convenience store, study areas, and the administrative offices of RLSH.

Lower Johnson

MAIN CAMPUS

Lower Johnson is an outdoor recreation area located across from Coronado Hall. Lower Johnson has volleyball and basketball courts that can be reserved by Community Associations and Resident Advisors for large programs or enjoyed by residents on a daily basis.

Workout Room

LOBO RAINFOREST

The Lobo Rainforest workout room is on the second floor. Residents can enjoy the cardio machines or lift free weights. The workout room includes a water bottle refill station and a gender-inclusive restroom.

Patio & Courtyard

LOBO RAINFOREST

The patio and courtyard are two areas where residents can get some fresh air. These areas have bike racks and a deck with tables and chairs. These areas also feature access-controlled gates.

HOUSING CONTRACT ITEMS

There are many important provisions of the UNM Housing License Agreement you signed to live on campus. As a resident, you agree to abide by certain policies, procedures, payment dates, refunds, and contract terminations.



Scan for a PDF version of the 2026-27 UNM Housing License Agreement

To remain eligible for housing with Residence Life & Student Housing (RLSH), students must be enrolled in at least six (6) credit hours each semester.

RLSH conducts regular enrollment checks throughout the academic year. Students who do not meet the minimum enrollment requirement will be notified and provided a deadline to either increase their enrollment or complete the move-out process. Failure to meet the enrollment requirement or comply with the stated deadline may result in termination of the housing contract.

STUDENT HOUSING DASHBOARD

RLSH uses an online data management system to manage many components of your residential data. All residents have access to their housing dashboard at <https://unm-residence.symplicity.com> by logging in with your UNM NetID and password. All references to your Housing Dashboard are in refer to this website.

The License Agreement signed when you registered for campus housing is available for download on your dashboard. ***We highly recommend downloading a copy of that contract for your records.***

COMMUNITY STANDARDS

By choosing to live on campus, you are electing to reside in an academic community. As a member of this community, you have rights as a resident and as a student. Please also recognize that other members of the community have the same rights, and your rights should not infringe upon those of another. You are responsible and accountable for your behavior and for the choices you make as a member of the residence hall community. You may not engage in behaviors that are illegal or could endanger yourself or others in the community.

Community Standards are established to help shape this environment, protect your rights, and define your responsibilities to others. In addition to these Standards, as a resident, you are expected to abide by all local, state, and federal laws and the UNM Student Code of Conduct. The UNM Student Code of Conduct applies within all residential areas, and should there be any discrepancy between the Student Code of Conduct and this Handbook, the Student Code of Conduct takes precedent. You can access the Student Code of Conduct as well as other campus policies at **pathfinder.unm.edu**.

Responsibility for violating a Community Standard is determined on a standard of “preponderance of evidence.” Preponderance of evidence can be explained as to whether it is more probable than not that the violation occurred, as concluded by a reasonable interpretation of available facts and relevant information. You may be referred to the Dean of Students Office for alleged violations of the Student Code of Conduct, repeated violations of the Community Standards, and/or for not completing sanctions resulting from a finding of responsibility.

The Community Standards are developed from three overarching elements we believe are necessary for successful community living. Those are:

- Clery Act Violations
- Respect and Value of Others
- Safety and Facility Upkeep

As a resident, if you are involved in a violation of any of the Community Standards, you will participate in the Residence Hall Conduct Process. This process is educational in nature and is outlined in further detail in a later section.

It is important to note that violation of any of the Community Standards is grounds for the imposition of sanctions, which may include the termination of your housing contract and/or referral to the Dean of Students Office for action under the UNM Student Code of Conduct.

1. CLERY ACT VIOLATIONS

The federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) require colleges and universities to disclose campus safety information and imposes certain basic requirements for handling incidents of sexual violence and emergency situations. Disclosures about crime statistics and security policies are made once a year in an Annual Security Report (ASR), and information about specific crimes and emergencies is made publicly available throughout the year. To find out more about UNM's disclosures, visit <https://police.unm.edu> or <https://campussafety.unm.edu>.

Most members of the Resident Education professional and student staff are considered Campus Security Authorities (CSAs). CSAs must complete an annual training and report any violations of policies included in the Clery Act. For more information about the responsibility of a CSA, please speak with a member of the Resident Education professional staff.

Alcohol

In accordance with UNM Administrative Policy 2140, the use and possession of alcohol is prohibited on University property, including the residence halls on Main Campus.

For students who are 21+ and residing at Lobo Rainforest, you may possess and consume alcohol in your assigned living space, provided that all people present are 21+. Alcohol may only be consumed in the

IMPORTANT CONTRACT DATES 2026-2027

FALL 2026

August 13	Halls open: 2026-2027 Contract begins
September 4	UNM Fall Census Date
October 14	Winter Intercession Housing Registration opens at 2:00 p.m.
November 23	Winter Intercession Housing Registration due at 4:00 p.m.
December 11	Traditional Halls close for winter break; All residents must vacate by 6:00 p.m.

SPRING 2027

January 15	Traditional Halls reopen at 9:00 a.m.
February 2	Fall 2027 Housing Renewal Registration opens at 2:00 p.m.
March 31	Summer Housing Registration opens at 2:00 p.m.
April 28	Summer Housing Registration due by 4:00 p.m.
May 14	All halls close: Main Campus Contract ends; Residents must vacate by 6:00 p.m.

PLEASE VISIT YOUR HOUSING DASHBOARD TO COMPLETE ANY PROCESSES LISTED HERE BY THE APPROPRIATE DATE.

presence of people who are under 21 if that person is your roommate. Alcohol may not be consumed in any common or public areas of the building/complex. Large volume containers and devices used for the rapid consumption of alcohol are prohibited. No person 21+ may provide alcohol for or contribute to the consumption of alcohol for persons under 21.

Alcohol Possession and Distribution

The following constitute possession of alcohol:

- The physical presence of alcoholic beverages in your assigned residence hall room/apartment.
- Holding or transporting an alcoholic beverage on University premises.
- The presence of any student in any room, building, or facility on University premises where alcoholic beverage(s) are available.
- Selling, producing, or providing alcoholic beverages to another student on University or University related premises.
- The consumption of any amount of alcohol within the residence hall area.

Alcoholic Beverage Containers

MAIN CAMPUS

You may not possess or use alcoholic beverage containers (cans, bottles, boxes, kegs, etc.) for any purpose in your room, regardless of your age. This includes beer bongs, shot glasses, or other devices used to consume alcohol, regardless of whether they currently contain alcohol.

Alcohol & Other Drug Misconduct

Disruptive or disorderly conduct caused by the influence of alcohol and/or other drugs is prohibited within the residence halls. Students who cause disruption within the residence halls due to the consumption of alcohol and/or other drugs may be charged with violating the alcohol and/or drug policies.

Bias-Related Incidents and Hate Crimes

Bias-Related Incidents

Bias is a preformed negative opinion or attitude toward a group, or persons based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity, or national origin. Bias-related incidents include, but are not limited to, non-threatening name calling and using degrading language or slurs directed toward a person because of actual or perceived membership in a particular group.

Hate Crimes

A hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias regarding a person's race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability.

Drugs and Paraphernalia

You may not possess, use, sell, or otherwise distribute any illegal drug or controlled substance on campus. You may not use any prescribed drug inconsistent with the prescription, nor may you distribute it to others. If drugs or illegal use of controlled substances can be seen, smelled, or otherwise determined to be present it can be assumed that a policy violation has occurred and UNMPD will be involved in the removal of said substances.

Drug possession may include:

- **The physical presence of drugs in your assigned residence hall room**
- **Holding or transporting drugs on University premises**
- **Your presence in any room or area on University premises where drugs are available**
- **Purchasing or procuring drugs and subsequently selling, giving, or furnishing drugs to another person in or/and around your residence hall**
- **Physical presence of drug paraphernalia with or without drug residue on you, your guest, your belongings, or in your assigned room**
- **Growing or making drugs**

- Seeds
- Odor or scent of marijuana
- Being under the influence of drugs

Larceny/Theft

Larceny/Theft is the unlawful taking, carrying, leading, or riding away property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion or control over a thing.

Intimidation

Intimidation is any verbal, written, electronic, visual, or physical conduct that would cause a reasonable person to fear for their safety, the safety of others, or damage to property. Intimidation includes direct or indirect threats, acts of aggression, coercion, harassment, stalking behaviors, or other conduct intended to pressure, control, frighten, or interfere with another person's ability to live, study, work, or participate in the residential community.

Intimidation may occur in person, through electronic communication, social media, text messages, through third parties, or other online platforms. A person may be impacted by intimidation even if they are not the intended target of the behavior.

RLSH prohibits intimidation in all forms and due to the severity of the impact of a thriving on-campus housing environment, there is no tolerance and disciplinary response to intimidation may be more quickly escalated.

Weapons

The University of New Mexico is a weapon-free campus. Use, possession or storage of any weapon on University premises, or at University-sponsored activities, unless expressly authorized in writing by the president, is prohibited. For the purpose of this policy, weapons include, but are not limited to, firearms, ammunition or other dangerous weapons, substances, or materials, bombs, explosives, or incendiary devices.

For a full understanding of UNM's weapons policy, please refer to UNM Policy 2210: Campus Violence at <https://policy.unm.edu>. Weapon-like items, such as airsoft guns, BB guns, bladed instruments over three inches, etc. are not permitted in the campus residence halls.

Vandalism/Destruction/Damage

Vandalism/Destruction/Damage of property is to destroy willfully or maliciously, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Immediate Referrals to the Dean of Student's Office and/or Office of Compliance, Ethics, and Equal Opportunity

Due to their severity, and the implications beyond your status as a resident, the following offenses, as outlined by the Clery Act, will result in immediate conduct referral to the Dean of Student's Office and/or Office of Compliance, Ethics, and Equal Opportunity for investigation.

- Criminal Homicide (Murder, Non-Negligent Manslaughter, Negligent Manslaughter)
- Instances of Sexual Violence and Sex Offenses (forcible and non-forcible)
- Bias-Related Incidents and Hate Crimes
- Robbery/Burglary
- Assault (simple or aggravated)
- Motor Vehicle Theft
- Arson

2. RESPECT AND VALUE FOR OTHERS

Businesses

Operation of any sort of online or in-person business, legitimate or otherwise, out of your residence hall/apartment room is prohibited. This includes Internet sales and/or the sale of cosmetics, magazines, cookware, etc.

Community Sports and Games

You may not participate in any kind of sport, horseplay, or physically active game inside the residence hall/ apartment, including, but not limited to, bouncing balls, rollerblading, skateboarding/longboarding, riding scooters, bowling, wrestling, playing Frisbee or tag, and using squirt guns or having water fights.

Dining Hall (La Posada)

As La Posada dining hall is an extension of the residential experience, all Community Standards apply within La Posada dining hall. However, any violations of community standards occurring within La Posada will be referred to the Dean of Students Office for adjudication. Resident diners must present a valid LoboCard to the cashier upon entry into the dining hall. Misrepresentation or misuse of a LoboCard is grounds for disciplinary action. Dishes may not be removed from the dining hall for any purpose. Local health codes require that shirts and shoes be worn in La Posada at all times.

Disruptive Behavior

Residents are expected to act in a manner that will not disturb the academic pursuits, sleep, or infringe upon the privacy, rights, privileges, security, safety, health, or wellness of other persons. Any activity that negatively impacts the reasonable use of residence halls/ apartments by others is not permitted.

Gambling

Gambling is not permitted on The University of New Mexico campus.

Guests

A guest is not assigned to the respective room. **All guests must be UNM students**, except family or friends assisting with Move-in or Move-out.

Residents are responsible for their guests' behavior and must escort them at all times. Guests must follow all residence hall policies.

Guests should use the bathroom aligning with their expressed gender identity or designated guest/gender-neutral bathrooms.

Overnight guest guidelines:

- Roommate(s) must approve the stay
- Limit: one guest over room occupancy
- Stays will be limited to three consecutive nights, not exceeding nine nights per term
- No overnight guests are allowed during the first two weeks and the last two weeks of the semester
- Guests must be registered with RLSH for each overnight stay

Guest Registration

Prior to their visit, RLSH requires registration of all overnight guests and any guest who is not a resident of the same building as the host.

Harassment

Harassment, sexual or otherwise, is prohibited. Harassment is any behavior, physical, verbal, written, or by technology that victimizes an individual with repeated unwanted contact, including stalking, slander, libel, etc.

Hazing

For the purposes of this policy, hazing is defined as an intentional, knowing, or reckless act committed by a person, whether individually or in concert with other persons against another person or persons, regardless of the willingness of such other person or persons to participate that:

1. was committed in connection with, initiation into, an affiliation with, or the maintenance of membership in, a student organization; and
2. causes or creates a risk, above the reasonable risk encountered in the course of participation at UNM or a student organization (such as the physical preparation necessary for participation in an athletic team or military training exercise) of physical or psychological injury.

See the UNM Pathfinder for the full UNM policy on Hazing. Any instance of hazing will be immediately reported to the UNM Dean of Students Office for review under the Student Code of Conduct.

Pranks

Pranks, defined as any activity done to make a person/people look foolish and amuse others, are not allowed in the residence halls as they may cause physical and/or psychological harm to others or physical space of the community.

Posting Materials/Solicitations

BULLETIN BOARDS: Staff members maintain bulletin boards within each of the living areas with information about upcoming events, important notices, etc. Organizations may request permission to have information posted by contacting the SRC Help Desk.

MAILBOXES: Residence Hall student governments may post all appropriate student organization announcements, including candidate endorsements for student offices, in residence hall mailboxes. Non-residence hall groups may only access residence hall mailboxes through the Campus Mail System or U.S. Postal Services, and all items must be individually addressed.

LIVING AREAS: Door-to-door solicitation (commercial, political, fundraising, or otherwise) is prohibited in on-campus housing. If you encounter anyone doing so, please contact a member of the residence hall staff immediately.

LOBBY AREAS: Commercial solicitation, political campaign activities, etc. are only permitted in the SRC Commons building with pre-approval and prearrangements. Activities must be scheduled through the SRC Help Desk and are limited to once a semester. Please report any unauthorized activity to a residence hall/apartment staff member or the SRC Help Desk.

Quiet Hours/Noise

Noise that is disruptive to others is prohibited both inside and outside of residence halls/apartments, including the courtyard and surrounding areas. Courtesy and consideration for others is expected. As a resident, you are responsible for maintaining good study conditions within your community. You are expected to respectfully approach others with requests for noise reduction and respond positively to requests to reduce noise.

- Courtesy Hours are in effect 24 hours a day. Any loud noise or distraction that attracts the attention of other students and/or staff members is not compatible with an educational environment.
- Quiet Hours (the absence of loud noise or distractions) are in effect Sunday-Thursday, 10 p.m.- 9 a.m.; Friday and Saturday, 12 a.m.- 10 a.m. on Main Campus. At Lobo Rainforest, quiet hours are 9 p.m.- 8 a.m.
- Final Exam Quiet Hours are in effect 24 hours a day beginning the Thursday prior to finals week and ending the Saturday after finals have been completed.

Roommate Agreement

RLSH strongly encourage all roommates to complete a **Roommate Agreement** together. This document helps set clear expectations for living together, address common concerns early, and create a shared understanding of how to best support one another. Agreements can be revisited and updated throughout the year as needed.

3. SAFETY & FACILITY UPKEEP

Damage to your room that occurs because of any of the following may subject you to fines/fees. Further, damage to the residential environment caused through intentional or repeated misuse will result in fines/fees to the entire floor, building, or community.

Air Conditioners/Heating Units

Personal air conditioners are not allowed in student rooms. Heating units with exposed elements are prohibited.

Alterations & Decorations

Alterations to assigned living spaces are not permitted. This includes adding locks, fixtures, electrical wiring, antennas, over the door hooks/hangers, or any installations not provided by RLSH. Residents may use only freestanding furniture or shelving that does not attach to walls or obstruct exits.

Painting or wallpapering any part of the space is prohibited. Items that may cause damage or create safety hazards are not allowed. This includes nails, thumbtacks, pins, adhesives (such as duct tape, hot glue, rubber cement, or contact paper), and similar materials. Non-marking tape (e.g., blue painter's tape) may be used with care.

All decorations must remain inside the room and may not be visible from public spaces, including hallways, doors, windows, or exterior ledges. Decorations must not block entry or exit, or interfere with plumbing, electrical, or fire safety systems.

Decorative string lights are permitted for indoor use only, with a maximum of two strands per room. Lights must be plugged into surge protectors (not extension cords) and turned off when the room is unoccupied.

Animals & Pets Policy

Pets are not permitted in RLSH spaces, with the exception of fish in a single tank no larger than 10 gallons. Unauthorized animals must be removed within 24 hours and may result in a \$200 cleaning fee, along with any additional charges for damages caused.

Service animals and emotional support animals (ESAs) must be approved in advance through the Accessibility Resource Center (ARC) and RLSH prior to being brought into housing. Animals without completed approval will be considered a policy violation. Failure

to properly care for an approved animal may result in removal from campus housing and/or revocation of approval.

Residents assigned to designated Pet Permitted Housing may have pets only after completing the application and receiving approval. These residents must follow all guidelines outlined in the supplemental pet agreement, including applicable fees and housing-specific policies.

Bicycles

Bicycles should always be parked/stored outside the residence hall/apartment. You are only permitted to store a bicycle in your room only if your bike does not interfere with entering/exiting your room, and its storage does not disrupt your roommate(s). Use the provided bike racks or cages for securing your bike; bikes attached to any ramps/handrails will be cut off and removed.

Cameras

Per UNM policy 6140: Video Surveillance, camera installation for private use is prohibited. Only authorized video security systems may be installed on campus.

Cleanliness

You are responsible for keeping your assigned space clean and orderly. Clean is defined as being free from dirt, stains, odors, contaminants, impurities, blood borne pathogens, food waste, and anything else which may present a safety hazard as well as the appropriate disposing of trash and debris. Cleanliness will be assessed during the Health & Safety Checks conducted by the Resident Advisors in the fall and spring semesters. Resident spaces which are not at an acceptable level of cleanliness may be required to clean them to a standard accepted by RLSH. If a living space is deemed to have repetitive cleanliness issues, charges may be assessed through the semester and increase with each additional issue.

Additionally, residents must fully comply with any cleaning requests coming from RLSH staff that are needed to complete any routine or emergency maintenance or resident-initiated work requests.

Computing

You are expected to comply with all University and RLSH standards and guidelines governing the use of computers and networks at The University of New Mexico, including, but not limited to, Network Acceptable Use Policies. You are not to operate personal wireless routers on the University Network, and tamper or interfere with, the functioning of university wireless access points.

Crypto-currency mining is not permitted within the residence halls as they cause a considerable drain on network resources and use excessive amounts of electricity.

Cooking & Appliances

IN NON-APARTMENT HALLS: You may bring and use a microwave (800 watts or less), hot pot, coffee maker, rice cooker, and hot air popcorn popper. Appliances that have a visible heating element or use hot oil (e.g., toasters, toaster ovens, George Foreman grills) are not allowed. Possession of unauthorized cooking or heating appliances may result in the assessment of a \$50 fine for each occasion.

REFRIGERATOR RESTRICTIONS: One refrigerator or Microfridge unit maximum per bedspace. Specifications: Four (4) ft, 120 Volt, 60 Hz, and 15 Amp electrical supply.

IN APARTMENT HALLS: Small kitchen appliances are approved for use in the apartment-style residence halls where permitted. Residents are not to bring in their own heavy-duty appliances. No electrical circuits, gas outlets, or faucet adapters may be added or installed.

Damages

Responsibility for Damages:

RLSH may issue directives related to facility use and maintenance.

Students are expected to follow all instructions provided. Failure to do so may result in damages, for which the responsible student(s) will be held financially accountable.

Residents are financially responsible for any University property recorded in their Room Condition Reports that are missing from their room, or damaged beyond normal wear and use. All residents may

also collectively share financial responsibility for damage that occurs in the shared areas or the dining hall. RLSH has a strong preference to hold individuals responsible for the damage they cause (intentionally or by accident), but when this is not possible, all residents of the hall/apartment or a part of the hall/apartment may be billed. Note that any community charges that are placed onto the students' account will not be eligible for an appeal.

Damages discovered at/during/immediately following check-out will be charged according to the corresponding Damage Charge Schedule, which can be found online at <https://housing.unm.edu>.

Lithium Battery Charging & Storage Policy

For safety reasons, all motorized personal transportation devices—such as electric scooters, skateboards, hoverboards, and similar items powered by lithium-ion batteries—must be stored and charged in an approved fire-resistant battery storage bag while on RLSH property.

Use of a proper storage bag is mandatory to help prevent fire risks associated with lithium-ion batteries. Devices not stored or charged in accordance with this policy may be subject to removal and disciplinary action.

Elevators

Use elevators only for the intended purpose of traveling from one floor to another. Residents are not allowed outside (above or below) in the elevator cab under any circumstances. Individuals who misuse the elevator will be financially responsible for repairs at the full cost for any resulting damages.

Fire Safety

We expect you to practice effective fire safety by exercising prudent judgment and following fire safety guidelines established or revised for residence halls/apartments. We expect you to not perform or condone anything that damages, misuses, or interferes with the ready and proper operation of any fire safety equipment or signs. This includes sprinklers, detectors, extinguishers, horns, pull stations, and exit signs. Do not prop open or otherwise interfere with the proper operation

of intended smoke and heat barriers, or fire doors (typically corridor and stairwell doors), and do not block or otherwise obstruct hallways or building exits. Do not activate a false fire alarm or make any false report that may cause building evacuation (e.g. bomb threat).

Understand that if you do, or in any way participate in such an action, you may be subject to a monetary fine (up to \$500) and the cancellation of your housing contract, as well as suspension or expulsion from the University and criminal prosecution.

Residents should also follow all the following fire safety regulations:

- In the case of an alarm, evacuate any/all buildings according to established procedures.
- Do not remove or alter electrical fixtures or hardware.
- Use UL approved electric cords and products and follow manufacturer directions.
- Ensure that equipment or electrical appliances used in the building are in excellent working condition at all times.
- Do not overload any electrical outlets. Only power strips with surge protective/circuit breakers are permitted.
- Do not decorate ceilings with hangings or other flammable items (including holiday decorations). Do not affix anything to or on any lamp or light fixture.
- Do not hang any objects in front of your closet.
- Do not burn or possess candles, incense, kerosene lamps, lighter fluid, propane, or charcoal.
- Do not store or possess materials hazardous to the health and safety of residents in residence halls including, but not limited to: chemicals, gasoline, kerosene, charcoal, lighter fluid, and containers which have been used for storing gasoline.
- Halogen lamps are strictly prohibited in the residence halls and apartments as they are a fire hazard.

Furniture

Residence hall/apartment furniture should only be used for its intended purpose. Room furnishings shall not be removed or stored. Water beds, extra beds, free standing elevated beds, or lofting beds and other construction, including attaching shelves to walls, are not permitted in your room. Public area or lounge furnishings shall not be moved from their original locations and should not be found in resident rooms.

Keys & Access

Your keys and LoboCard are for your use only and must not be shared. You will receive a room key and use your LoboCard for entry at the building's primary entrance. All other exterior doors are exit-only and must not be used for entry. Do not duplicate University keys. Return all keys when checking out.

Broken Keys: Report immediately to the area desk for a free replacement unless damaged intentionally.

Lockouts: Contact the area desk or RA on duty. After two free lockouts per semester, each additional lockout is \$10. Lockout keys must be returned within 10 minutes.

Lost keys: Locks will be changed at your expense if keys are not recovered within 72 hours.

Lost ID: If you lose your LoboCard, you will lose perimeter access. You will need to contact your area desk or the RA on duty to get a temporary fob and go to the LoboCard office for a permanent replacement of your LoboCard. There will be a charge for permanent replacements.

Lobbies and Recreation Areas

Your residence hall has shared areas that you and your guests may use. Appropriate conduct is expected of you and your guests. Please pick up any trash and return any furniture to its proper location. Sleeping is prohibited in lobby and recreation areas.

Mopeds/Motorized Scooters/Motorcycles

You may not operate, park, or store a moped, scooter, motorized bicycle, or motorcycle in your room or within your hall/apartment. Any

motorized machine 50cc or above must have a UNM Parking permit and be parked in motorcycle parking spaces. Mopeds, scooters, and motorized bicycles under 50cc may only be parked in designated bicycle rack areas.

Personal Transportation Devices

Roller skating, roller blading, skateboarding, or riding a scooter is prohibited inside any University building. You must be in control at all times of your bicycles, skateboards, and scooters. You must not endanger the safety of yourself or others. You may not disrupt business, interfere with pedestrian traffic, or damage physical structures when involved in these activities. All wheels should always remain on the ground surface when used for transportation.

Please refer to UNM Policy 2260

(<https://policy.unm.edu/university-policies/2000/2260.html>) for further information.

Plants/Greenery

Within each hall, there may be plants or greenery provided as interior decorations in public areas. Do not remove them from their assigned location. Live trees are not permitted in your room and should not be placed on RLSH premises by residents.

Restroom Facilities

Each facility with common restrooms will be closed for a small portion of the day for cleaning. When designated for a specific gender, restroom facilities should only be used by people who identify with that gender. Where possible, restrooms are designated as gender neutral and available for use by all residential community members/guests. RLSH supports all students' individual gender identity and believes students should use the restroom which most accurately represents their expressed gender identity.

Smoking

UNM residence halls and campus are smoke-free environments.

Smoking tobacco products is permitted **ONLY** in designated smoking areas. The use of cannabis is prohibited. The use of electronic or simulated smoking materials (cigarettes, pipes, cigars, and hookahs) is also prohibited. Smoking areas are between Coronado and RVA, on the west side of DeVargas Hall, and one at Lobo Rainforest.

Trash Disposal

You are responsible for the proper disposal of your trash in the designated trash area for your living space. Trash must not be placed in the hallway or shared areas. Residents may be fined \$25 per item as well as any associated labor costs for cleanup of any accumulation of trash in individual or common areas, including trash cans in exterior common spaces.

Unauthorized Access

You may not enter restricted areas (e.g., front desks, roofs, balconies, elevator shafts, tunnels, mechanical/custodial rooms). Except for emergencies, use only the designated primary entrance to enter your building; all other exterior doors are for exit only. You may enter other residence halls only as an escorted guest of a resident of that building.

Windows/Screens

You should not remove/damage any part of your window(s) or screen(s), nor should you hang or attach any items to the interior or exterior of your window(s). Additionally, nothing may be displayed between the blinds/curtains and window; all personal effects should remain on the interior portion of the blinds/curtains. For your own safety, and the safety of others, you cannot lean out of windows and/or balconies and/or overhead walkways or drop, suspend, throw, or shoot anything from or through windows or screens. There is a fee associated with re-hanging any windows damaged by residents.

RIGHT TO PRIVACY

RLSH respects students' rights to privacy in the residence halls.

Authorized University and RLSH personnel reserve the right to enter and inspect resident rooms at any time to verify inventory records

or occupancy, to perform maintenance, to enforce safety, health, and University Student Code of Conduct or Community Standards; or during an emergency without any prior notification.

Inspection and Entry

RLSH conducts both routine inspections and room checks, which may require entry when necessary. These processes serve different purposes and are outlined below:

Room Inspections

RLSH conducts periodic inspections throughout the year for health and safety, maintenance, and semester closing preparation. Residents are expected to comply with all inspection requests.

- Whenever possible, inspections will be conducted with advance notice
- Inspections may occur with a resident or roommate present, but this is not guaranteed
- For continuously occupied spaces, an annual inspection is conducted in June or July
- Residents may be held financially responsible for any damages identified during inspections

Room Entry

RLSH staff may enter a room when necessary to address immediate concerns, including:

- Disruptive noise impacting the community
- Suspected policy violations
- Health or safety concerns for a resident or the community

When entering a room without a resident present, RLSH staff will have at least two staff members present whenever possible.

Searches

The University reserves the right to enter and/or search rooms for fire protection, sanitation, safety, and enforcement of policy. To preserve the student's privacy, searches are only conducted on reasonable grounds. Space is only searched by a member of the professional staff,

except when there is imminent danger to human safety. Spaces that are searched without the presence of the occupant will have at least two staff members present. All residents will be notified regarding the purpose of a search, when possible. Depending on the cause of the search, officers with the UNM Police Department may be present.

Maintenance/Custodial Access

RLSH maintenance personnel may enter your assigned space while going to complete requested repairs or conduct routine maintenance of the building.

Surveys, Studies, and Questionnaires

To protect students' right to privacy, only surveys, studies, or questionnaires associated with residence hall government or those approved by the Executive Director, or designee will be allowed.

WELFARE CHECKS

A wellness/welfare check means that a request has been made to inquire about your well-being, and a member of the Residence Life staff will come to your room and try to contact you regarding the request. This can include keying into your room to determine if you are present or not. A member of the Residence Life staff may also attempt to contact you via phone/email. We will encourage you to contact the person who placed the wellness/welfare check request, but due to federal regulations (FERPA), unless you have a Student Information Proxy Release Form, which indicates the release of both housing and disciplinary information, on file with the Office of the Registrar, we may not be able to share the results of the wellness/welfare check with the person who made the request.

FERPA

FERPA, or the Family Educational Rights and Privacy Act, is a federal law that protects your education records. This means your personal and academic information can't be shared with anyone — including your parents — without your written permission, except in certain situations. If you'd like to give someone access to your records, you can complete the necessary forms at <https://registrar.unm.edu>.

MISSING RESIDENTS

A resident may be considered a “missing person” if the absence is suspiciously different to their usual pattern of behavior, and/or unusual circumstances may have caused the absence.

Each student living in university-owned and operated housing has the option to register a confidential contact person when they apply for, or renew their housing, to be notified if the student is determined to be missing. Any missing person under 18 that is not emancipated will have their parent or guardian notified as well. Only authorized campus officials and law enforcement persons in furtherance of a missing person investigation may have access to this information.

In the event of a missing student, RLSH will (1) conduct a wellness check of the resident’s room, (2) attempt to contact the student via cell phone, email or other means, and (3) identify other students who may be aware of the missing person’s whereabouts (i.e. roommate, friends, classmates, other residents, etc.). If RLSH is unable to contact the potential missing student they will contact The University of New Mexico Police Department, the Dean of Students, and the AVP for Student Life within a reasonable time frame not to exceed 12 hours from notification. RLSH officials will assist UNMPD and the University in the investigation of any missing student.

After investigating the missing person’s report, should UNMPD determine that the student is missing and has been missing for more than 24 hours, UNMPD will enter the missing student into NCIC. Officers will also notify any other law enforcement agencies, as appropriate, for the purposes of coordinating the investigation and continuing efforts to locate the student. Additionally, UNMPD will fill out a Missing Person’s Clearing House form and fax it to DPS/Missing Person’s Information Clearing House.

UNMPD will also notify UNM RLSH and the Dean of Students Office of their findings. The student’s confidential contact will be notified no later than 24 hours after the student is determined to be missing by the Dean of Students, Director of RLSH, or AVP of Student Life.

RESIDENCE HALL CONDUCT PROCESS

CONDUCT PROCESS PHILOSOPHY

The RLSH conduct system is educational in nature. Its primary purpose is to help residents learn from choices they make and be positive contributors to the residence hall/apartment community.

Consequences, or sanctions, assigned when a student is found responsible for violating a Community Standard, contractual obligation, policy, or law are intended to help a resident learn from the experience and make better choices as a member of the community. Our conduct system is progressive in nature, and each subsequent violation/sanction builds upon the last.

Residence hall policies are reasonable and predicated on the principle that residence hall students are mature individuals balanced with the desire to protect the well-being of all residents. Residents are expected to maintain standards of personal conduct that are consonant with the educational and personal rights, privileges, and property of other people. Additionally, residents must observe University regulations governing student conduct as well as national, state, and local laws.

Presence During a Violation

If you are present in a room, hall, or at a RLSH function where a violation of Community Standards or University policy is occurring, you are expected to:

- Leave the area immediately
- Report the violation to hall staff as soon as possible

Failure to take these actions may result in being held responsible for the violation(s) observed.

Conduct Process: Student Rights and Expectations

Within the RLSH conduct process, residents have the following rights and responsibilities:

Residents' Rights

- To receive notice of decisions, sanctions, and any consequences for

not completing assigned sanctions

- To appeal a conduct decision, as outlined in the Appeal Process
- To request reasonable accommodations if you have a documented disability to fully participate in the process

Residents Responsibilities

- To be familiar with and follow all Community Standards, Housing License Agreement terms, policies, procedures, and applicable laws
- To be honest throughout the conduct process; dishonesty may result in additional action or modified charges
- To remain accountable for behavior, regardless of personal circumstances

Confidentiality and Records

- Conduct outcomes are considered confidential and are shared only with University officials or others with a legitimate educational need to know
- Information may be shared with parents/guardians only with written consent, except in cases involving alcohol or drug violations, as permitted by federal law
- Records may be released in response to a valid legal subpoena

CONDUCT ACTION PROCEDURES

Residents are documented for violating the Community Standards via an Incident Report. Official Incident Reports are filled out by student staff members, but any student may report issues within their community to a member of the Residence Life staff. These reports are submitted to the coordinator of the building where the violation occurred. Students documented will be contacted via UNM email by their Coordinator to schedule a conduct hearing about their involvement in the violation. These hearings will review documented violations and expectations regarding future behavior. Residents will be given the chance to share their interpretation of the events which led to the violation and provide any evidence or testimony to support their viewpoint.

Based on the preponderance of evidence principle, the Coordinator will determine the level of involvement and responsibility of the resident. Residents involved in violations of Community Standards may receive any or multiple of the following sanctions:

- Referred to the Dean of Students Office
- Placed on a level of residence hall probation with additional stipulations, including but not limited to:
- Required to attend behavioral modification programs or workshops.
- Required to complete community service.
- Required to complete an educational sanction appropriate to the violation.
- Required to make monetary restitution for damages or expense incurred.
- Subjected to pay fines.
- In accordance with the University Student Records Policy, parents or guardians may, when deemed appropriate, be contacted concerning student violations of campus alcohol or drug policies.
- Restricted from entry into specific residence halls, dining halls, commons building, etc.
- Reassigned to another residence room/hall.
- Suspended from living in the housing system.
- Inability to renew a housing contract for future terms
- Cancellation of the residence hall contract; Students may be charged up to the full cost of their residence hall space when the contract is canceled for disciplinary reasons

Emergency Interim Removal from Residence Life & Student Housing

Emergency Interim Removal from a residence hall/apartment may be imposed by the Executive Director of RLSH or designee if there is reasonable cause to believe that your continued presence may be an immediate threat to the educational environment, or to the physical or emotional health, safety, or well-being of yourself, other residents, staff, and/or University property.

Should you be placed on a status of Emergency Interim Removal, you have the right to have a meeting held with the Executive Director, or designee, within 72 hours of the notice of Interim Removal. This meeting will only be regarding the continuation of the Interim Removal, and you will still be required to go through the Residence Hall Conduct Process to address the Community Standards violation.

Compliance

You are expected to comply with the policies outlined in this document as well as the Student Code of Conduct. Additionally, you should respond to reasonable requests of any RLSH staff member performing job duties, including presenting proper identification such as a LoboCard or student ID number upon request. You must comply with conduct process sanctions mandated to you, or you may be referred to the Dean of Students Office or receive further sanctioning.

Appeal Process

The decision of the Coordinator can be appealed in cases only where sanctions which include relocation or contract termination. Residents must submit their appeal statement in writing no later than three (3) business days after the decision has been rendered. To submit an appeal for conduct purposes please email **RLSHMGT@unm.edu**.

Appeals are available if there is new information regarding the situation, if the sanctions are perceived as grossly disproportionate for the incident, if the decision was not in accordance with the evidence presented, or if there was a significant procedural error which impacted the outcome.

The Executive Director, or designee, may schedule a meeting with the appealing resident to discuss the statement of appeal. Appealing parties are encouraged to provide sufficient detail in their appeal statement because meetings are not guaranteed for an appeal. Appeal decisions regarding sanctions for Residence Hall Community Standards by the Executive Director, or designee, are final.

SAFETY TIPS

The Student Residence Center (SRC) Help Desk is open 24/7 to assist with urgent or emergency situations. Staff can contact Resident Advisors, Student Safety Staff, and University Police as needed. Keeping our community safe is a shared responsibility please follow these guidelines:

- Do not prop or tamper with any secured doors (except your room door)
- Close and report any propped or unsecured doors
- Do not let in non-residents who are not your guests or allow others to do so
- Use designated entrances and exits only (no exit-only or fire doors unless it's an emergency)
- Let your roommate(s) know if you'll be out late
- Be aware of your surroundings when traveling at night. Consider walking with others or requesting a UNMPD safety escort (505-277-2241)
- Do not leave personal belongings unattended
- Report solicitors or suspicious individuals to UNMPD and staff immediately
- Always carry your keys and LoboCard
- Keep your room/apartment door always closed and locked when you're not inside
- Report any unsafe conditions or concerning behavior to staff right away

UNM SAFE APP

The University of New Mexico has taken another step in its goal of enhancing safety for all its faculty, staff, and students. UNM has added UNM Safe, the latest technology-driven app designed to increase user safety through real-time interactive features that create a virtual safety network of friends and family.

Available for iOS and Android devices and provided as a free download, UNM Safe allows users send them location in real time to a friend or parent so they can watch as they walk to their destination. With UNM Safe, users are also able to anonymously report a tip to the UNM Police Department, call the UNM Police Department, or call 911.

UNM Safe is a joint effort between the Dean of Students, Campus Safety, the UNM Police Department, and Information Technologies. The UNM Safe mobile safety app is first-generation technology, and your feedback is valuable as UNM works to improve these and other campus safety services. To provide feedback, send comments and suggestions about UNM Safe to the Dean of Students at doso@unm.edu. For more information, visit <https://UNMSafe.unm.edu>.

PROTECTING YOUR BELONGINGS ON CAMPUS

To help reduce the risk of theft and keep your belongings safe, the University recommends the following best practices:

- **Record your valuables:** Write down serial numbers, makes, and models of electronics (laptops, phones, tablets, etc.).
- **Think carefully about what you bring:** Consider leaving irreplaceable or high-value items, such as family heirlooms, at home.
- **Secure your valuables:** Keep money, wallets, and other valuables in a secure place. Avoid keeping large amounts of cash in your room.
- **Protect your financial information:** Keep a record of your credit/debit card numbers and bank account details, along with contact information for your financial institutions, stored in a safe place.
- **Stay alert:** Report any unfamiliar or suspicious individuals in non-public areas of the residence halls to UNM Police Department (UNMPD) and/or hall staff immediately.
- **Lock your door:** Always lock your room door, especially when you are sleeping or leaving your space—even briefly.
- **Report theft right away:** If you experience a theft, contact UNMPD immediately and notify a residence hall staff member.
- **Register your bike:** Register your bicycle with UNMPD when you arrive on campus or as soon as you bring it to campus.

Your awareness and proactive steps play an important role in keeping both you and your community safe.

FIRE SAFETY

Your safety is our top priority. All residents are expected to use good judgment and follow fire safety guidelines in the residence halls. When a fire alarm sounds, you must evacuate immediately and follow all emergency procedures.

DURING AN EVACUATION, you are required to:

- Follow all instructions from Residence Life staff, UNM Police, and emergency personnel
- Leave your room immediately and proceed to the nearest designated exit
- Close windows and open curtains/drapes before leaving
- Turn on your room lights (if safe to do so)
- Bring a blanket or towel to help reduce smoke exposure if needed
- Lock your door and take your room key with you
- Use emergency exits only when directed or in an actual emergency
- Once outside, move to a **designated evacuation point**
- Stay clear of fire lanes, hydrants, and emergency response areas
- Remain outside until you are officially cleared to re-enter



Scan for Housing EVAC Points

Important Reminder

RLSH conducts approximately four fire drills each year. These drills are designed to prepare you—but any fire alarm should always be treated as a real emergency.

Your quick and safe response helps protect you, your neighbors, and first responders.

Fire Alarm Systems

Fire alarms for each residence hall can be activated by using the pull station located in the hallways. You can also report a fire or emergency by contacting the 24-hour SRC Help Desk or UNMPD. Students living in the SRC apartments can also use the call box located by the front door of their apartment to alert staff of a fire.

Fire Extinguishers

Fire extinguishers are located at specific locations in each living area. Residents are asked to become familiar with this equipment's location. Residents are reminded that the best approach to a fire emergency is to report the fire rather than attempting to fight the fire themselves. Students living in the apartment-style residence halls have an extinguisher available within each apartment. To maintain the working order of the extinguishers, the University conducts monthly checks. These checks are not optional and will occur regardless of your presence in your apartment.

ILLNESS AND INJURY

If you are ill or injured, seek help from campus health or a residence hall staff member (RA or Hall Coordinator). Staff members can assist and direct you to medical attention, or you may be directed to stay in your room. Staff members are not permitted to transport students to a medical facility. If an illness is prolonged, you can contact the Dean of Students office regarding class absences.

NATURAL DISASTERS

In the unlikely case of a natural disaster, you are advised to stay indoors. While inside, take cover under sturdy furniture or brace yourself in a doorway. Stay near the center of the building, away from glass, windows, and doors. Elevators are not to be used. Please follow the staff member instructions.

POWER OUTAGES

If a power outage should occur, you are advised to stay calm and in your room. Open flame candles are not allowed. Residence Hall Staff members will make frequent rounds until the power returns. There is emergency lighting in the hallways.

RESOURCES

MENTAL HEALTH

RLSH is committed to supporting the mental health and well-being of all on-campus residents. Students experiencing mental health or emotional concerns can access a range of services through Student Health and Counseling (SHAC). For more information on the services that SHAC provides and many other mental health resources, please visit **shac.unm.edu**. If a resident has a health concern that cannot wait until regular business hours, call SHAC at (505) 277-3136. For Medical, select option #2 and you will be guided to access TimelyCare through the app using your NetID and password. For counseling, select option #3 and you will reach an mental health crisis support line. If you are a UNM student, don't forget you have access to TimelyCare for physical and mental health care. Visit **timelycare.unm.edu** to get more information. If you need to access medical care while SHAC is closed, a list of facilities is provided below.

In addition to SHAC, there is the Agora Crisis Line, an anonymous service freely available to students. Agora provides listening ear and referral information for students in crisis. You can call Agora 24 hours a day at 505-277-3013.

Students living in RLSH who exhibit behaviors that raise significant concern among RLSH staff may be referred to the campus CARE Team. The CARE Team is a group of university staff who collaborate to provide a coordinated response to students experiencing distress on campus.

TITLE IX

Title IX is a federal law that prohibits sex-based discrimination in education programs and activities receiving federal funding. At UNM, it applies to students, faculty, staff, and visitors and covers sexual harassment, sexual assault, dating and domestic violence, stalking, and other forms of sexual misconduct.

What CEEO Does:

CEEEO addresses claims of discrimination and sexual harassment, provide guidance to leaders and departments, facilitate workplace

accommodations, collect and report compliance and safety data, and serve as a resource to the UNM and broader communities. The UNM Compliance, Ethics & Equal Opportunity (CEEEO) office is responsible for responding to Title IX reports. When a report is received, CEEEO may:

- Review and assess the report
- Conduct or coordinate an investigation, if applicable
- Determine whether UNM policy was violated
- Coordinate with other offices for resolution and outcomes
- Provide supportive measures to involved students

The University is committed to providing equal access to educational and employment opportunities for all individuals. The University considers the following protected statuses:

- Age
- Ancestry
- Color
- Ethnicity
- Gender Identity
- Gender/Sex
- Genetic Information
- Medical Condition
- National Origin
- Physical or Mental Disability
- Pregnancy
- Race
- Religion
- Sexual Orientation
- Spousal Affiliation
- Veteran Status
- Immigration Status

The Title IX Coordinator oversees the process to ensure compliance with federal law and University policy.

Supportive Measures

Supportive measures are non-disciplinary, non-punitive supports available to all students involved in a report, regardless of whether an investigation occurs. These may include:

- Academic adjustments
- Housing or residential changes
- Safety planning and no-contact directives
- Schedule modifications
- Referrals to campus resources/student resources

Confidential UNM Resources

- Arcoiris Center
- Learning Environment Office
- LoboRespect Advocacy Center
- Ombuds/Dispute Resolution for Graduate Students
- Student Health and Counseling
- Women's Resource Center

Non-Confidential UNM Resources

- The Office of Compliance, Ethics, & Equal Opportunity (CEEO)
- Dean of Students
- UNM Police Department

PHONE NUMBERS AND RESOURCES

MAIN RESIDENCE HALL CONTACTS

Residence Life and Student Housing 24/7 Help Desk 505-277-2606

SRC 24 hour Emergency Desk 505-277-9203

RESIDENT EDUCATION PROFESSIONAL STAFF MEMBERS

Letha Parrott, Mgr, Residence Life		Lethap@unm.edu
Kristin Bielling, Area Coordinator		kbielling@unm.edu
Pritika Chand, Area Coordinator		pchand@unm.edu
Mollie Hayden, Area Coordinator		mhayden3@unm.edu

HALL COORDINATORS

Alvarado Hall

Annamarie Florez	505-277-4955	floreza@unm.edu
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Coronado Hall

Kayla Waite	505-277-9227	kwaite@unm.edu
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Hokona Hall

Lexi Venditti	505-277-8986	avenditti@unm.edu
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Laguna DeVargas

Precious Allen	505-277-2233	palleny@unm.edu
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Lobo Rainforest

Khadijah Muili	505-277-1522	kmuili@unm.edu
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Santa Clara Hall

Annamarie Florez	505-277-4955	floreza@unm.edu
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Redondo Village Apartments

Jack McCurdy	505-277-0465	jmccurdy3@unm.edu
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SRC Apartments

Moshe Little Guient	505-277-1495	mlittleguient23@unm.edu
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RA ON DUTY PHONE NUMBERS

Alvarado Hall	505-228-9547
Coronado Hall	505-269-3129
Hokona Hall	505-269-8320
Redondo Village Apartments	505-269-1884
Laguna & DeVargas Halls	505-252-2112
Santa Clara Hall	505-269-8215
Student Residence Center Apts	505-269-7914
Lobo Rainforest Office	505-220-2146



**FOR ALL OTHER INFORMATION REGARDING UNM
HOUSING, SCAN HERE TO GO TO OUR WEBSITE**

OTHER IMPORTANT OFFICES AND RESOURCES

Accessibility Resource Center

505-277-3506 arc.unm.edu

Center for Teaching and Learning (CAPS)

505-277-7205 ctl.unm.edu

Dean of Students Office

505-277-3361 dos.unm.edu

Johnson Recreation Center

505-277-0178 recsvcs.unm.edu

LoboCard Office

505-277-9970 lobocard.unm.edu

LoboRespect

505-277-2911 loborespect.unm.edu

Compliance, Ethics & Equal Opportunity (CEEEO)

505-277-5251 ceeo.unm.edu

Parking and Transportation Services (PATS)

505-277-1938 pats.unm.edu

Student Activities Center

505-277-4706 sac.unm.edu

Student Health & Counseling (SHAC)

505-277-3136 shac.unm.edu

University Advisement Center

505-277-2631 ucollege.unm.edu/advisement/advisement.html

University Libraries

505-925-9554 library.unm.edu

University Operator

505-277-0111 unm.edu

UNM Police Department

505-277-2241 police.unm.edu

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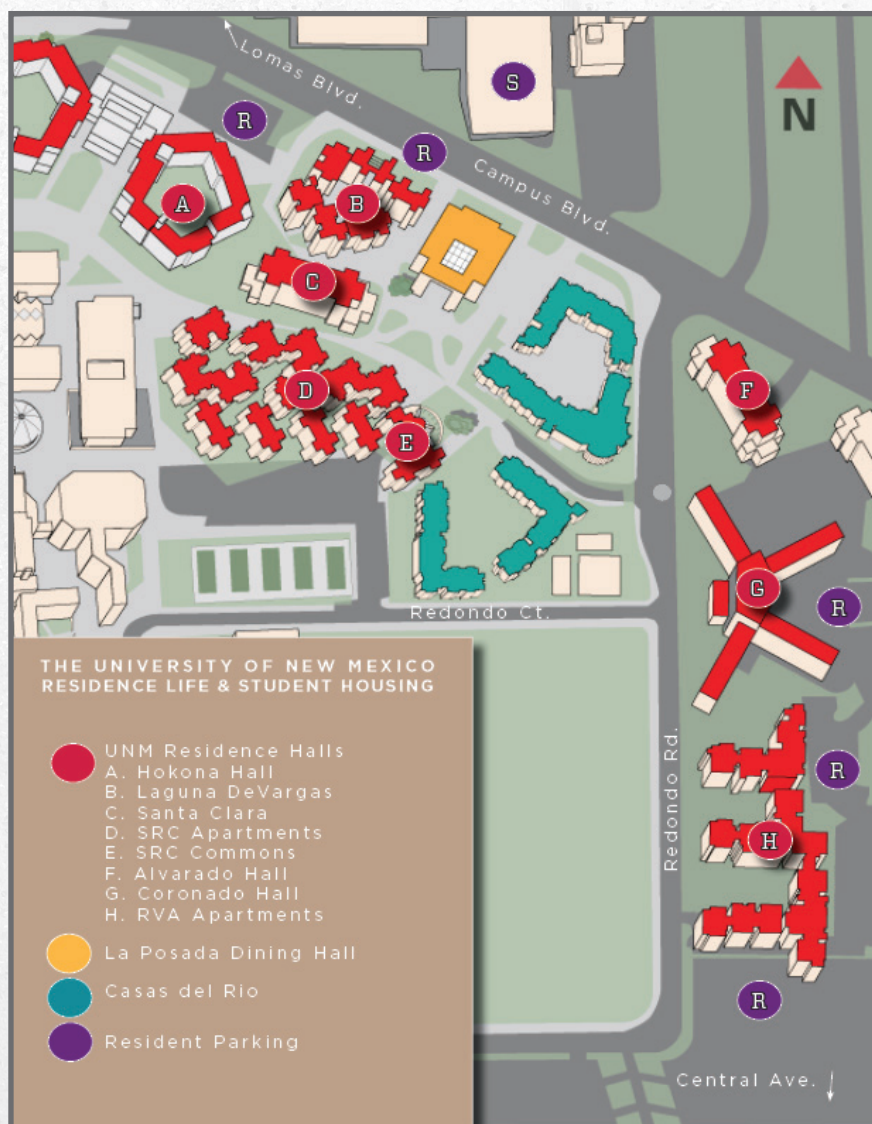
**STAY UP-TO-DATE TO
DATE ON ON-CAMPUS
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AND NEWS!**



@UNMRESLIFE

**THANKS
FOR BEING A
RESIDENT
LOBO**

THE UNM MAIN CAMPUS HOUSING COMMUNITY



QUESTIONS?

REACH US 24/7/365

505.277.2606

HOUSING@UNM.EDU



RESIDENCE LIFE &
STUDENT HOUSING

woof woof woof

housing.unm.edu
housing@unm.edu
505.277.2606